**FILE: JIH-E**

# STUDENT INTERROGATIONS, SEARCHES, AND ARRESTS

The following exhibit may be used as a checklist for administrators who are considering conducting a search of a student or the student’s effects, locker, desk, or motor vehicle.

* What factors cause you to have a reasonable suspicion that the search of this student or his/her effects, locker, or automobile will turn up evidence that the student has violated or is violating the law or the rules of the school?

- Eyewitness account

-- by whom

-- date/time

-- place

-- what was seen

- Information from a reliable source

-- time received

-- how information was received

-- who received information

-- factors that make source reliable

-- description of information

-- suspicious behavior (explain)

* Note time of search.
* Describe location of search.
* Was student told purpose of search?
* Was consent requested?
* Was consent given?
* Was the search you conducted reasonable in terms of scope and intrusiveness?

- What are you searching for?

- Note sex of the student.

- Note age of the student.

- Describe exigency of the situation.

- What type of search is being conducted?

- Who is conducting the search (include name, position, sex)?

* Explanation of search

- Describe the time and location of the search.

- Describe exactly what was searched.

- What did the search yield?

- What was seized?

- Were any materials turned over to the police?