**FILE: JIH-E**

# STUDENT INTERROGATIONS, SEARCHES, AND ARRESTS

The following exhibit may be used as a checklist for administrators who are considering conducting a search of a student or the student’s effects, locker, desk, or motor vehicle.

* What factors cause you to have a reasonable suspicion that the search of this student or his/her effects, locker, or automobile will turn up evidence that the student has violated or is violating the law or the rules of the school?

 - Eyewitness account

 -- by whom

 -- date/time

 -- place

 -- what was seen

 - Information from a reliable source

 -- time received

 -- how information was received

 -- who received information

 -- factors that make source reliable

 -- description of information

 -- suspicious behavior (explain)

* Note time of search.
* Describe location of search.
* Was student told purpose of search?
* Was consent requested?
* Was consent given?
* Was the search you conducted reasonable in terms of scope and intrusiveness?

 - What are you searching for?

 - Note sex of the student.

 - Note age of the student.

 - Describe exigency of the situation.

 - What type of search is being conducted?

 - Who is conducting the search (include name, position, sex)?

* Explanation of search

 - Describe the time and location of the search.

 - Describe exactly what was searched.

 - What did the search yield?

 - What was seized?

 - Were any materials turned over to the police?